

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

OCTOBER 7, 2014
8:30 a.m.
Morton Community Center
Multi-Purpose Room

Members present were Sana G. Booker, Bradley W. Marley, Tanuja R. Sheth, and Jonathan C. Speaker. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. September 30, 2014, Meeting

Mr. Marley moved to accept the minutes of the September 30, 2014, Board of Works meeting. Mr. Speaker seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Street Closure: North Chauncey Avenue – Police

Deputy Police Chief Leroux requested approval of a street closure for North Chauncey Avenue on October, 26, 2014, from 1:00 p.m. to 4:00 p.m. This is in partnership with the West Lafayette Public Library for the Family Fun Day event.

Mr. Marley moved that the closure of N. Chauncey Avenue be approved. Mr. Speaker seconded the motion.

The motion was adopted.

b. Proclamation: Mental Illness Awareness Week – Mayor

**City of West Lafayette, Indiana Mayoral Proclamation
Mental Illness Awareness Week**

WHEREAS, serious mental illness such as major depression, bipolar disorder, schizophrenia, obsessive-compulsive disorder, severe anxiety disorders, borderline personality disorder, and posttraumatic stress disorders affect one in every four people annually;

WHEREAS, serious mental illness is a highly treatable medical illness of the brain posing the same concern as cancer, heart disease, diabetes and other illnesses;

WHEREAS, scientific research is constantly working toward breakthroughs in the understanding of mental illness, resulting in more effective treatments to allow people to reclaim full and productive lives,

WHEREAS, misunderstandings exist about mental illness and social culture often wrongly imposes a stigma on mental illness;

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WHEREAS, every citizen and community can make a difference in helping to improve the lives of individuals and families affected by mental illness;

NOW, THEREFORE BE IT RESOLVED, I John Dennis, Mayor of West Lafayette do hereby proclaim October 5 through October 11, 2014, as Mental Illness Awareness Week in West Lafayette, Indiana to increase public awareness of mental illness and to promote treatment and recovery.

Mayor Dennis stated that often criminal conduct is due to a mental health issue and when he was a police officer the only treatment option was incarceration. He stated that we have evolved significantly since those days, but there is still a lot more than can be done.

Pattie Wollenburg (Executive Director, National Alliance on Mental Illness) stated that it actually has not changed much as far as incarceration. She thanked Mayor Dennis for making mental illness awareness a priority. She thanked the Police Department Crisis Intervention Team (CIT) officers for making a huge difference in caring for the mentally ill and taking people to treatment rather than jail. Ms. Wollenburg invited participation in a 5K walk/run to benefit NAMI on October 12. She asked that everyone remember that mental illness is a biological disorder that is not curable, but is treatable.

c. Declare Vehicles Surplus – Police

Police Chief Dombkowski requested approval to declare five vehicles as surplus for trade-in on new vehicles at DeFouw Chevrolet. Chief Dombkowski confirmed for Mayor Dennis that the vehicles would be updated on the insurance policy. The vehicles are as follows:

Vehicle	VIN#	Mileage	Value
1995 Chevy Lumina Mini Van	1GNDU06L5ST169656	52,819	\$1,000
2007 Ford Crown Victoria	2FAFP71W97X152541	77,664	\$2,800
2008 Ford Crown Victoria	2FAFP71V88X142964	76,070	\$2,800
2000 Cushman Scooter	1CHCH6606YL001103	33,396	\$700
2000 Cushman Scooter	1CHMH6662YL000129	42,617	\$700

Mr. Speaker moved that the vehicles declared as surplus be approved. Ms. Booker seconded the motion.

The motion was adopted.

d. Policy Updates: Standard Operating Guidelines – Disciplinary Action and Trade Time – Fire

Fire Chief Heath requested approval for an update to the Standard Operating Guidelines (SOG) in the areas of Disciplinary Action and Trade Time. He explained that the policies are reviewed periodically and updated as needed.

Mr. Marley moved that the SOG policy updates be approved. Mr. Speaker seconded the motion.

Chief Heath confirmed for Ms. Booker that he worked with Human Resources Director Foster.

Ms. Booker commented that she liked that the disciplinary process includes counseling as a first step for minor infractions.

The motion was adopted.

e. Ordinance No. 30-14 (Amended): 2015 WWTU Salary Schedule – WWTU
WWTU Director Henderson requested approval of Ordinance No. 30-14 (Amended) for the 2015 WWTU salary schedule. He explained that one change made from previous years was to align the maximums and minimums for the Maintenance/Operator position with the Operator position.

Mr. Marley moved that Ordinance No. 30-14 (Amended) be approved. Mr. Speaker seconded the motion.

The motion was adopted.

f. Request for Qualifications: Sheraton and Fairway Knolls Lift Station Improvements – Guaranteed Savings Contract – Engineering/WWTU

Director Henderson stated that last week Greeley and Hansen provided the Board with information on the Guaranteed Savings Contract (GSC). He explained that this is something the City has not done before but it has been successful in other communities in the State. He stated that the State Revolving Fund (SRF) Loan Program is agreeable to using the procurement method. He requested approval to advertise for the request for qualifications on the Sheraton and Fairway Knolls Lift Station Improvements project, using the GSC method. Responses to the request will be due at 9:00 a.m. on November 17, 2014.

Mr. Marley moved that the request for qualifications be approved. Mr. Speaker seconded the motion.

The motion was adopted.

g. Quote Acceptance and Agreement: Subdivision Sidewalk Repairs – C.A.S.E. Construction Co., Inc. – Engineering

Engineering Assistant Garrison requested approval to accept a quote and enter into an agreement with C.A.S.E. Construction Co., Inc. This project is to repair sidewalk trip hazards. He confirmed for Mayor Dennis that C.A.S.E. Construction had the lowest responsive bid.

Ms. Booker moved that quote acceptance and agreement with C.A.S.E. Construction Co., Inc. be approved. Mr. Marley seconded the motion.

Clerk-Treasurer Rhodes stated that the amount of the agreement is \$97,424.00.

The motion was adopted.

h. Change in Position: Network Administrator – Jeremy Wheeler – Information Technology

Facilities Director Clark requested approval for a change in position to Network Administrator for Jeremy Wheeler. The position includes an increase in Mr. Wheeler's bi-weekly salary to \$2,076.93. The change is to be retroactive to September 27, 2014.

Mr. Speaker moved that change in position for Jeremy Wheeler be approved. Mr. Marley seconded the motion.

The motion was adopted.

i. Agreement: Maintenance with Supplies – Cardinal Copier Solutions – Facilities

Director Clark requested approval of a maintenance agreement with Cardinal Copier Solutions for the Ricoh copier used by the Clerk-Treasurer office.

Ms. Booker moved that agreement with Cardinal Copier Solutions be approved. Mr. Marley seconded the motion.

The motion was adopted.

j. Claims

i. AP Docket	\$254,358.62
ii. PR Docket	\$519,030.87
iii. PR Docket	\$170,461.68

Mr. Marley moved that the claims be approved. Mr. Speaker seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

k. Informational Items

i. Legal Budget & Expenses – Clerk-Treasurer

There were no questions or comments about the listing.

ii. Park Board Dockets

There were no questions or comments about the listing.

l. Other Items

► Engineering Assistant Garrison reported that the decorative fence is being installed on Northwestern Avenue and signals will go in early next week.

Mayor Dennis stated that James Fenn visited him to extend gratitude to the Engineering Department for the cleanup and maintenance work that had been done on Cumberland Avenue and for being responsive to the needs of the Avondale neighborhood.

► Chief Heath reported that it is National Fire Prevention Week. He stated that fires take lives, devastate communities, and destroy homes and businesses. They pose a threat to people across the nation and cost billions of dollars each year. To mark Fire Prevention Week, he emphasized the importance of taking steps to prevent fires and recognize the selfless acts of those who answer the call and fight the blazes. He noted that if anyone is in need of a smoke detector or batteries, the West Lafayette Fire Department has them available at no charge with a call to the Department. He confirmed for Mayor Dennis that they will also install them and added that they will come out to check detectors.

► Mayor Dennis noted that it is Breast Cancer Awareness month and the police officers and firefighters will be accenting their uniforms with pink.

► Mayor Dennis reported that a stoplight will be put in at the intersection of Cumberland Avenue and US 231. After the City lobbied INDOT, INDOT did a traffic study which showed that the numbers validate the fact that the light can be put in. We will get that done as expeditiously as possible.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.